

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING AND EXECUTIVE SESSION

DATE: February 10, 2011

TIME: Regular Meeting 7:00 p.m.
Executive Session to follow Regular Meeting

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Agenda.

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes

1-7

It is recommended that the Governing Board approve the Minutes of the January 27, 2011 Executive Session and Regular Meeting (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

- F. Current Events: Governing Board and Superintendent
A Chaparral Elementary School student will demonstrate a mathematics concept that aligns with the newly adopted Mathematics Program Guide.
- G. Special Recognition
 - The Building Owners and Managers Association of Greater Phoenix (BOMA) launched a Kilowatt Crackdown program in 2009 to help achieve the BOMA 7-Point Challenge of saving energy. This year (2010-2011) Sunset Elementary School participated and won the K-12 schools category for its energy conservation achievements. Dr. Susie Cook, Superintendent, Sue Pierce, and Betty Paterson, Principal, were present at the January 19, 2011 meeting of BOMA to be acknowledged and receive this award.

I. REGULAR MEETING – GENERAL FUNCTION (continued)

- Special recognition of Washington Elementary School and Dave McNeil, Principal, for achieving gold status as a three-year participant in the Beat the Odds Program, a Center for the Future of Arizona program that focuses on increasing student achievement. Dr. Susie Cook, Dave McNeil, Leah Esmont (Program Coach), and Tommie Miel (Mentor) were present at the January 26, 2011 recognition dinner in honor of Washington School.

H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion).
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion).

I. It is recommended the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- | | |
|---|-------|
| *A. Approval/Ratification of Vouchers | 8 |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | |
| *B. Personnel Items | 9-11 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) | 12-13 |
| 1. Telephone Pioneers donated 10 computers and an iPod with an approximate value of \$4,000.00 for the benefit of students at Acacia Elementary School. | |
| 2. Walnut Canyon Press donated 2,500 books, titled <u>Arizona Arts and Nations</u> , with an approximate value of \$37,475.00 to the Curriculum Department for the benefit of all 4 th grade students in the District. | |
| 3. Qwest Telephone Pioneers – Phoenix Thunderbird Club donated an interactive United States map with an approximate value of \$350.00 for the benefit of students at Ironwood Elementary School. | |
| 4. Joseph Poklesnik donated video equipment with an approximate value of \$1,580.00 for the benefit of students at John Jacobs Elementary School. | |
| 5. Telecom Pioneers – Arizona Chapter #66 donated a check in the amount of \$1,000.00 to purchase violins and violas for the benefit of music students at Mountain View School. | |
| 6. Kathleen Wolertz donated Bookman's credit slips with a value of \$1,710.00 for the benefit of teachers and students at Orangewood School. | |
| 7. Trinity Mennonite Church donated a check in the amount of \$2,720.00 for the benefit of students and their families at Palo Verde Middle School. | |
| 8. Positive Network Alliance donated holiday gifts with an approximate value of \$3,000.00 for the benefit of Kindergarten-3 rd grade students at Shaw Butte Elementary School. | |
| 9. DonorsChoose.org donated a fire-retardant rug with an approximate value of \$522.84 for the benefit of students at Sunnyslope School. | |

II. CONSENT AGENDA (continued)

- *D. Out-of-State Travel 14-15
1. Carlos Calderon, Benjamin Ewing, Christina Felicetta, Larry Pristo, and Lillian Carol Zelaya, School Psychologists submitted a request to attend the National School Psychology Association Conference, February 25-29, 2011, in San Francisco, CA, at no cost to the District.
- *E. Issue RFQ No. 10.040, Construction Manager at Risk (CMAR) for Lookout Mountain Bond Project 16
- *F. Acceptance of the Target Grants in the Amount of \$2,800.00 17

III. ACTION / DISCUSSION ITEMS

- A. To Consider Bids Received and, if Deemed Advisable, to Adopt a Resolution Authorizing the Issuance and Award of Sale of School Improvement Bonds of the District to the Winning Bidder (Cathy Thompson) 18-22
Motion _____ Second _____ Vote _____
- B. Discussion, Consideration and Possible Approval of Direction to the Employee Benefit Trust (EBT) Regarding the Employee Benefits Plan for 2011-2012 (D. Rex Shumway) 23-24
Motion _____ Second _____ Vote _____
- C. Employee Phased Retirement Program (Sue Snyder) 25-39
Motion _____ Second _____ Vote _____
- D. Head Start Philosophy, Long- and Short-Range Goals, and Self-Assessment Plan (Susan Burns, Director of Preschool/Head Start and Michael Pilsbury, Head Start Support Coordinator) 40-60
Motion _____ Second _____ Vote _____

IV. INFORMATION/ DISCUSSION ITEMS

- A. Summary of Childsplay WESD Arts-Integration Professional Development Project Results (Trish Black, Director of Education Outreach for Childsplay and Korbi Adams, Childsplay Education Assistant) 61-66

V. FUTURE AGENDA ITEMS

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VII. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

Motion _____ Second _____ Vote _____

VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

IX. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

X. RECONVENING OF REGULAR MEETING

XI. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES:

As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board on an item which is on the agenda may be granted permission to do so by completing an AUDIENCE PARTICIPATION form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES: SPECIAL MEETING, EXECUTIVE SESSION, AND
REGULAR MEETING**

2010-2011

January 27, 2011

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 6:30 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mrs. Tee Lambert was not in attendance.

B. Adoption of the Special Meeting Agenda

UNANIMOUS

A motion was made by Mr. Adams to adopt the Special Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

II. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

UNANIMOUS

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

A.5 – Discussion or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the Board's interests for the 2011 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Jahneke to call for an Executive Session. The motion was seconded by Mr. Adams. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

All Board members were in attendance.

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.5

A.5 – Discussion or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the Board's interests for the 2011 Interest-based Negotiation (IBN) process.

January 27, 2011

V. RECESSING OF EXECUTIVE SESSION

VI. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams to adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the January 13, 2011 Special Meeting, Executive Session (Confidential) and Regular Meeting. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

F. Current Events: Governing Board and Superintendent

Mr. Adams shared that he enjoyed attending the Washington Education Foundation (WEF) Bowl-a-Thon on January 23, 2011 and thanked Jeffrey Cook for bowling for him.

Mr. Adams congratulated Mr. Maza and Mr. Jahneke for being elected Governing Board President and Vice President, respectively, and looked forward to working with them.

Mr. Jahneke thanked everyone involved in the WEF Bowl-a-Thon which was a big success and raised over \$7,700.00.

Mr. Jahneke acknowledged that January 28 will mark 25 years since the Challenger spaceship explosion. He recognized the event to honor teachers.

Ms. Graziano shared that she enjoyed attending the following events:

- John Jacobs Elementary School – Martin Luther King Freedom Program
- Sahuaro Elementary School – African Dance Assembly
- Sunburst Elementary School – Beginning Band/Strings Concert
- National Board Certified Teacher Visits at Moon Mountain Elementary School and Sunnyslope School
- WEF Bowl-a-Thon
- Elementary and Middle Schools Choral Festival at Thunderbird High School
- Ironwood Elementary School – 3rd grade Choral/Beginning Strings Concert

Ms. Graziano thanked everyone involved for their efforts for the Parent University to be held on January 29, 2011 and apologized for not being able to attend due to a prior commitment.

Mrs. Lambert thanked the staff for their work on the Parent University to be held on January 29, 2011. She thanked the District for recognizing the need to address parent concerns.

January 27, 2011

Mrs. Lambert shared that she was appointed to the City of Phoenix Pension Reform Task Force. She is looking forward to working on this project.

Mr. Maza shared that the WEF Bowl-a-Thon was a fun event and thanked his fellow bowlers for participating.

Mr. Maza congratulated the National Board Certified (NBC) teachers who were on the Agenda for Special Recognition.

Mr. Maza stated he was looking forward to the Parent University on January 29, 2011. He stated it was important for the community to know that the Governing Board and the District are committed to lifelong learning.

Dr. Cook acknowledged the Board members for being extremely involved and attending many District events which were duly noted by staff, parents and community members.

Dr. Cook introduced Ms. Kaylene Ashbridge, principal of Cactus Wren Elementary School, who in turn introduced 2nd grade teacher, Ms. Janae Fuentes, her student, Eric Lopez and his family, and student teacher, Ms. Shannon Nolte. Eric demonstrated a mathematics concept by looking at data to solve a problem using a pictograph. Eric was presented with a certificate, mathematics book, and a ruler, calculator and pencils.

G. Special Recognition

Dr. Cook acknowledged special recognition of teachers who have achieved National Board Certification (NBC), the most prestigious credential a teacher can earn; and special recognition of teachers who have renewed their National Board Certification. Dr. Cook introduced Dr. Maggie Westhoff who congratulated the candidates who received National Board Certification: Emily Church, Shaw Butte; Elena Dowers, Moon Mountain; Beth Perry, Sunnyslope; and Marlene Olson, Sunnyslope. Dr. Westhoff also congratulated the teachers who have renewed their National Board Certification Certificate: Nancy Lehmann, Ocotillo; Jill Miraz, Ocotillo; and Deborah Waldenberger, Maryland. All candidates who received the National Board Certification were presented with a sterling silver NBC pin. Candidates who renewed their certification received a glass paperweight with the NBC symbol on it. Mr. Maza congratulated the NBC candidates and stated he was proud to be in the education profession and proud of all public educators.

Dr. Cook acknowledged that the District had participated in the Arizona Public Service Peak Solutions program from June 1, 2010 through September 30, 2010. Dr. Cook introduced Ms. Cathy Thompson who, in turn, introduced Mr. John King from Comverge, who coordinated the Arizona Public Service Peak Solutions program. Mr. King and two representatives from Arizona Public Service presented the District with a check in the amount of \$3,183.00 for their electrical load reduction.

H. Public Participation

There was public participation. Ms. Sheryl Kronenberg and Ms. Pam Horton advised the Board that the National Education Association's Read Across America program will be celebrated by the District. Board members were invited to attend the kick-off breakfast to be held on March 2 at Sunburst Elementary School. Ms. Kronenberg invited Board members to read to students at one of our schools.

I. Approval of the Consent Agenda

A motion was made by Mr. Adams that the Governing Board approve the Consent Agenda as presented. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

January 27, 2011

VII. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers** **UNANIMOUS**
Approved and ratified the vouchers as presented.
- *B. Personnel Items** **UNANIMOUS**
Approved the personnel items as presented.
- *C. Public Gifts and Donations** **UNANIMOUS**
Approved the public gifts and donations as presented.
1. Chuck and Nancy Smith donated Walmart gift cards with a total value of \$500.00 for the benefit of students and their families at Sunnyslope School.
 2. Lowe's Toolbox for Education donated a check in the amount of \$2,350.00 to purchase picnic tables for the benefit of students at Sunset Elementary School.
 3. Campos School Portraits donated a fall school pictures commission check in the amount of \$564.00 for the benefit of students at Ironwood Elementary School.
- *D. Out-of-State Travel** **UNANIMOUS**
Approved the out-of- state travel as presented.
1. Kathy Ann Ditsch, Routing Supervisor; Linda Campbell Mehrdad, Router; and Audrey Mae Alexander, Director of Transportation submitted a request to attend the Edulog Training Conference, March 28-31, 2011, in Las Vegas, NV, at no cost.
 2. Linda Fischetti, Saint Simon and Jude School teacher, submitted a request to attend the 59th NSTA National Conference on Science Education, March 9-12, 2011, in San Francisco, CA, at a cost of \$1,652.00.
 3. Lisa Ehlers and Valerie Miles, Northwest Christian School technology teachers, submitted a request to attend the CUE: Computer Using Educators conference, March 16-19, 2011, in Palm Springs, CA, at a cost of \$1,576.00.
- *E. Award of Contract – RFQ No. 10.032, Architectural Services** **UNANIMOUS**
- *F. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE)** **UNANIMOUS**
- *G. Extension and Renewal of Annual Contracts for Specified Goods and Services** **UNANIMOUS**
- *H. Resolution to Authorize Waiver of Service of Process** **UNANIMOUS**

VIII. ACTION / DISCUSSION ITEMS

- A. Work Furlough** **UNANIMOUS**
Dr. Cook advised the board that the District was in receipt of Education Jobs funding. The District's Interest-Based Negotiation (IBN) Team considered how to judiciously utilize the funds. Because of factors occurring statewide, the only recommendation at the time was to remove March 18, 2011 as a work furlough day. Because some District positions are not eligible to be paid from Education Jobs funds, the District's M&O fund would cover the furlough day for those positions. Governing Board members thanked the IBN team for their consideration and work.

January 27, 2011

A motion was made by Mr. Jahneke that the Governing Board designate March 18, 2011 as a regular, paid holiday. The motion was seconded by Mrs. Lambert. The motion carried.

B. Discussion, Consideration and Possible Approval to Designate Hearing Officers to Hear All Student Expulsions during 2011 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings **UNANIMOUS**

Dr. Cook introduced Mr. Rex Shumway to explain recent legislation and the District's recommendation regarding hearing officers for expulsion hearings. Mr. Shumway advised the Board that new legislation eliminated the prior practice of meeting in executive session to determine whether the Board will hear the expulsion or whether the Board will appoint a hearing officer in each situation where the expulsion of a student is being considered. Mr. Shumway stated that the District is recommending that the Governing Board designate a hearing officer to hear all student expulsion hearings.

Mrs. Lambert asked if the new process would shorten the time a student is out of a learning environment. Mr. Shumway responded that the District's recommendation would streamline the process.

Mrs. Lambert asked if the new process would require a policy change. Mr. Shumway replied that the current process is not designated in a policy, therefore, no policy change would be required. Mr. Shumway advised that the process would be presented to the Board annually for their consideration.

Dr. Cook advised the Board that the District rarely expels a student, therefore, an expulsion would be a rare circumstance.

Ms. Graziano asked how the expulsion process would take place with the new process. Mr. Shumway replied that the hearing officer would hold the expulsion hearing and prepare a report. The expulsion recommendation would be presented to the Board in an executive session for their approval.

A motion was made by Mr. Adams that the Governing Board designate hearing officers to hear all student expulsion hearings during 2011 and approve the selection of Joe Negron, and where necessary, such other qualified hearing officers, as selected by the Superintendent, to hold expulsion hearings. The motion was seconded by Mr. Jahneke. The motion carried.

IX. INFORMATION / DISCUSSION ITEMS

A. 2010 Accountability Update

Dr. Cook introduced Ms. Janet Sullivan who provided the Board with information on District assessments in the areas of Reading/Language Arts and Mathematics. Ms. Sullivan explained how data from these assessments were utilized at the District and school levels.

Ms. Graziano asked if the District-wide Reading Assessment changes (K-2 Phonics Screener and Individual Reading Inventory for grades K-2) are in addition to DIBELS. Ms. Sullivan responded that these are in addition to DIBELS.

Ms. Graziano appreciated the photographs of the school data walls which are a good reference tool to see student progress.

Mr. Jahneke asked if the data rooms were only available to teachers or do students also see them. Ms. Sullivan responded that the data rooms are mainly for the teachers, however, students are aware of the information. Ms. Sullivan stated that several schools have individual student folders with student goals and achievements.

Mr. Jahneke asked if students only see their own data or can they see everyone's data. Ms. Sullivan replied that for the most part, student's only see their own data. However, several schools have classroom graphs where there is data for the class as a whole and a student would know their own individual data to compare to the whole class.

Mrs. Lambert asked about the development of school level formatives and said that she is aware that there was the possibility that the assessment of schools will be more of a portfolio. Mrs. Lambert asked if these assessments would be included in the portfolio or would they only use state guidelines. Ms. Sullivan advised there was a task force looking at what accountability may look like at the teacher level. Ms. Sullivan stated that school level formatives or common assessments are being used by whole grade level teams who work together and share teaching tools that are evaluated to determine the next steps, e.g., relearning or tutoring.

Mrs. Lambert asked if this would replace individual teacher assessments or was this another level of assessing. Ms. Sullivan advised this would not replace individual teacher assessments. She stated this creates more conversation among teachers regarding student instruction.

Board members thanked Ms. Sullivan for the report which was very informative and thanked the teachers for their efforts and changing their approach to teaching and assessments.

B. Truancy Update

Dr. Cook introduced Dr. Bailey who advised the Board that the District created an in-house truancy department in January 2009. The Truancy Prevention Unit (TPU) conducts home visits with parents, visits with students, makes presentations at schools about truancy and assists schools with their attendance problems for early intervention before citations are issued. Dr. Bailey introduced Mr. John Shikany who reviewed data of the TPU program and its success rate.

Mrs. Lambert asked why the truancy referrals doubled from last year. Mr. Shikany responded that schools saw the results from early intervention last year and are more cognizant this year of the need for early referrals.

Ms. Graziano stated that truancy is an important component of the District to keep the students in school for achievement priorities, as well as for our budget. Ms. Graziano was pleased to hear that the Arizona Department of Education, as well as other schools, had asked Mr. Shikany about the District's TPU program.

Mr. Jahneke asked if it would be possible to see if Glendale Union High School's graduation numbers have increased due to our truancy intervention program. Mr. Shikany stated he would try to obtain the data.

Board members thanked Mr. Shikany and his TPU team for their dedication and interest in assisting families with truancy issues.

X. FUTURE AGENDA ITEMS

There were no future agenda items.

January 27, 2011

XI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Jahneke congratulated the National Board Certified teachers and thanked them for their efforts.

Mr. Maza acknowledged Alex Staples, 8th grade student at Cholla Middle School, who was working on his Eagle badge for Boy Scout Troop 531.

Dr. Cook acknowledged Mr. John Shikany for his dedication to the truancy issues, and especially, for his expertise in finding the District's children who don't go directly home after school. Dr. Cook was happy to report that Mr. Shikany had been able to locate all missing children.

Dr. Cook acknowledged Senator Rich Crandall for having lunch with her, Doreen Zannis, and two other Superintendents, and thanked him for his time.

Mr. Maza acknowledged bus drivers for driving safely with the additional traffic caused by winter visitors.

XII. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 8:35 p.m. The motion **UNANIMOUS** was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

January 27, 2011

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: February 10, 2011
 AGENDA ITEM: *Approval/Ratification of Vouchers
 INITIATED BY: Debra Kams, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance
 PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY10/11 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

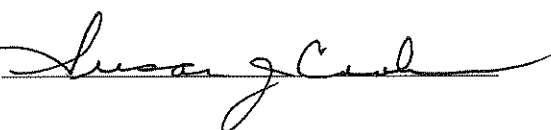
01/11/11	<u>2,596,050.76</u>
Totals:	<u>2,596,050.76</u>

APPROVE/RATIFY FY 10/11 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

01/12/11	4,483,535.72
01/19/11	<u>1,612,036.36</u>
Totals:	<u>6,095,572.08</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: February 10, 2011 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

February 10, 2011

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Bolton	Donna	Teacher-1st Grade	Sahuaro	Retirement	27	5/26/2011
Carpenter	Catherine	Teacher	Roadrunner	Resignation from Leave	24	7/31/2011
Clouser	Kenneth	Teacher-LD	Palo Verde	Resignation	14.5	5/26/2011
Coatney	Sharon	Teacher-6th Grade	Washington	Resignation	13	5/26/2011
Donahoe	Georgine	Teacher-LD	Sunset	Retirement	16	5/26/2011
Economopoulos	Dena	Teacher-CCSC	Mountain View	Leave of Absence		2/24/2011
Grimwood	Eugene	Teacher-1st Grade	Ocotillo	Resignation	11	5/26/2011
Ikeler	Susan	Program Coach	Maryland	Resignation	18.5	1/28/2011
Josephson	Deborah	Teacher-LD	Desert View	Retirement	12	5/26/2011
Miller	Karen	Teacher-Art	Royal Palm	Retirement	25	5/26/2011
Moore	Cathleen	Teacher-Reading	Chaparral	Retirement	24	5/26/2011
Roll	Joyce	Teacher-Language Arts	Desert Foothills	Retirement	26	5/26/2011
Ross	Giovanna	Teacher-3rd Grade	Manzanita	Retirement	16	5/26/2011
Van Allen	James	Teacher-PE	Royal Palm	Retirement	35	5/26/2011
Welch	Mary	Teacher-CCSC	Moon Mountain	Retirement	15	5/26/2011

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Adams	Jolene	Help Desk Technician	MIS	Resignation	7 mo.	1/18/2011
Buckley	Doug	Mechanic 2	Transportation	Resignation	2	2/4/2011
Kritkauskys	Lorraine	Nurse	Sunburst	Retirement	29	5/25/2011
Melendrez	Carlos	Night Custodian	Mountain Sky	Resignation	6 mo.	2/11/2011

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Jacobs	Christopher	Bus Driver	Transportation	Resignation	1 mo.	2/4/2011
Jarrell	Russell	Bus Driver	Transportation	Resignation	5 mo.	1/21/2011
Munguia de Rangel	Maria	Crossing Guard	Sunnyslope	Resignation	2 mo.	1/29/2011

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Deines	Jennifer	Teacher-2nd Grade	E	Sunburst	Returning from Leave of Absence
Fuhrman	Amanda	Teacher-CCR	E	Palo Verde	
Weiner	Carolyn	Speech Pathologist	E	Special Services	

PERSONNEL ACTION RECOMMENDED**February 10, 2011****C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Alexander	Bartis	Night Custodian	E	Acacia
McMullen	Ann	Office Technician	E	Arroyo
Riedlinger	Ryan	Night Custodian	E	Mountain Sky
Weiman	Marcia	Speech Pathology Asst.	E	Special Services/Ironwood

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Davis	Nicolette	Special Ed. Assistant	E	Lookout Mountain
Dorhauer	Margaret	LPN	E	Shaw Butte
Gonzalez	Nicole	Paraprofessional	E	Sunset
Jeffers	Betty	Crossing Guard	E	Arroyo
Maxwell	Nia	Detention Monitor	E	Palo Verde
McIntyre	Karen	Bus Assistant	E	Transportation
Navarrete	Ariana	Office Technician	E	Washington
Padgett Jr.	Carlton	Monitor	E	Orangewood
Quinn	Tammy	Special Ed. Assistant	E	Lookout Mountain
Ryba	Kelsey	Paraprofessional	E	Washington
Smith	Barbara	Special Ed. Assistant	E	Sweetwater
Smith	Kathryn	Monitor	E	Acacia
Tabor	Sandra	Crossing Guard	E	Manzanita
Valencia	Patricia	Kidspace Site Coordinator	E	Sunburst

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: February 10, 2011 Information
 AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading

INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

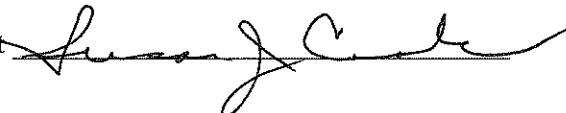
SUPPORTING DATA

Funding Source: Donations
 Budgeted: N/A

1. Telephone Pioneers donated 10 computers and an iPod with an approximate value of \$4,000.00 for the benefit of students at Acacia Elementary School.
2. Walnut Canyon Press donated 2,500 books, titled Arizona Arts and Nations, with an approximate value of \$37,475.00 to the Curriculum Department for the benefit of all 4th grade students in the District.
3. Qwest Telephone Pioneers – Phoenix Thunderbird Club donated an interactive United States map with an approximate value of \$350.00 for the benefit of students at Ironwood Elementary School.
4. Joseph Poklesnik donated video equipment with an approximate value of \$1,580.00 for the benefit of students at John Jacobs Elementary School.
5. Telecom Pioneers – Arizona Chapter #66 donated a check in the amount of \$1,000.00 to purchase violins and violas for the benefit of music students at Mountain View School.
6. Kathleen Wolertz donated Bookman's credit slips with a value of \$1,710.00 for the benefit of teachers and students at Orangewood School.
7. Trinity Mennonite Church donated a check in the amount of \$2,720.00 for the benefit of students and their families at Palo Verde Middle School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gift and donation as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.C.

***Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

February 10, 2011

Page 2

8. Positive Network Alliance donated holiday gifts with an approximate value of \$3,000.00 for the benefit of Kindergarten-3rd grade students at Shaw Butte Elementary School.
9. DonorsChoose.org donated a fire-retardant rug with an approximate value of \$522.84 for the benefit of students at Sunnyslope School.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	February 10, 2011		
AGENDA ITEM:	<u>*Out-of-State Travel</u>		
INITIATED BY:	<u>Dr. Craig Carter, Director of Special Services</u>	SUBMITTED BY:	<u>Dr. Craig Carter, Director of Special Services</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Anna Lee Speer, Lead Psychologist</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: No Cost to District
 Budgeted: N/A

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Carlos Calderon, Benjamin Ewing, Christina Felicetta, Larry Pisto, and Lillian Carol Zelaya, School Psychologists submitted a request to attend the National School Psychology Association Conference, February 25-29, 2011, in San Francisco, CA, at no cost to the District.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

DATE OF BOARD AGENDA ITEM

February 10, 2011

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) (as it appears on your driver's license)	Position	School/Department
Carlos Calderon	School Psychologist	Special Services
Benjamin Ewing	School Psychologist	Special Services
Christina Felicetta	School Psychologist	Special Services
Larry Prito	School Psychologist	Special Services
Lillian Carol Zelaya	School Psychologist	Special Services

CONFERENCE INFORMATION:

CONFERENCE TITLE:	National School Psychology Association Conference
TRAVEL DATES:	February 25 – 29, 2011
CONFERENCE LOCATION:	San Francisco, California
SOURCE OF FUNDING: Description:	(Budget)Registration Funds
Registration Account Code:	6331
	Total
SOURCE OF FUNDING: Description:	(Budget)Travel Funds
Travel Account Code:	6580
	Total
SOURCE OF FUNDING: Description:	(Budget)Substitute Funds
Substitute Account Code:	1000 6129
	Total

PURPOSE OF TRAVEL: The selected school psychologists will attend the National School Psychology Association Conference to keep current with evidence based research practices & current educational laws, to hear alternative views of assessment models, learn new methodology & increase district knowledge. The attendees will share information gained with appropriate District departments and staff members through distribution of training materials and department meetings.

MAXIMUM COSTS:

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$
TRANSPORTATION:	\$
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
SUBSTITUTES	\$
TOTAL COST:	\$ 0.00

Supervisor/s Approval

Supervisor/s Approval

Budget Manager/s Approval

COMMENTS: The conference registration is at no cost. All other expenses will be paid for by the attendees.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: February 10, 2011 Information
AGENDA ITEM: *Issue RFQ No. 10.040, Construction Manager at Risk (CMAR) for Lookout Mountain Bond Project 1st Reading
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

The purpose of requesting authorization to issue this request for qualifications is to obtain a qualified firm to provide Construction Manager at Risk (CMAR) services for the Lookout Mountain Bond project.

It is not practical or advantageous to procure these services through a competitive sealed bidding process because the District will need to apply subjective criteria to determine the vendor(s) who can provide the most inclusive and quality services for the District.

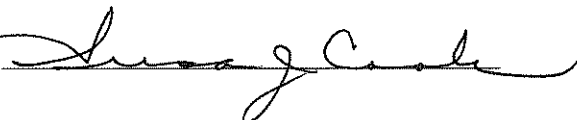
A multi-term contract is recommended for this procurement. In accordance with School District Procurement Rules R7-2-1093, it is determined that:

1. The estimated requirements cover the period of the contract and are reasonable and continuing.
2. The use of the subsequent multi-term contracts will serve the best interest of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement.
3. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purposes.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board authorize the issuance of RFQ No. 10.040, Construction Manager at Risk (CMAR) for the Lookout Mountain Bond Project.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	February 10, 2011		
AGENDA ITEM:	<u>*Acceptance of the Target Grants in the Amount of \$2,800.00</u>		
INITIATED BY:	<u>Dr. Steve Murosky, Director of Academic Support Programs</u>	SUBMITTED BY:	<u>Dr. Steve Murosky, Director of Academic Support Programs</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Dr. Steve Murosky, Director of Academic Support Programs</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>DDA</u>		

SUPPORTING DATA

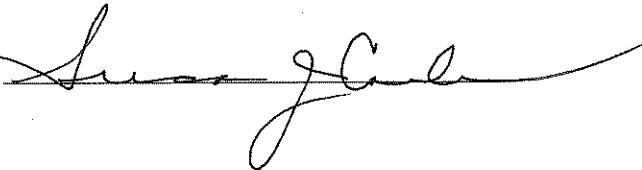
Funding Source: Grants
Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Target	Alta Vista Elementary (N)	\$700.00	Field trips
Target	Ironwood Elementary (N)	\$700.00	Field trips
Target	Orangewood School (N)	\$700.00	Field trips
Target	Washington Elementary (N)	\$700.00	Field trips

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Target grants in the amount of \$2,800.00.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	February 10, 2011		
AGENDA ITEM:	To Consider Bids Received and, if Deemed Advisable, to Adopt a Resolution Authorizing the Issuance and Award of Sale of School Improvement Bonds of the District to the Winning Bidder		
INITIATED BY:	Cathy Thompson, Director of Business Services	SUBMITTED BY:	Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING:	William Davis, Piper Jaffray and Company		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA		

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On December 9, 2010 the Governing Board adopted a resolution authorizing Administration to proceed with the sale of the initial \$10,000,000.00 from the \$65,000,000.00 bond authorization approved by voters on November 2, 2010.

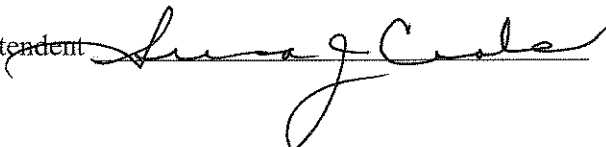
Bonds are scheduled to be sold competitively the morning of February 10, 2011. William Davis of Piper Jaffrey and Company will provide information regarding the specifics of the sale to the Governing Board after completion of the bidding.

The attached resolution is a preliminary draft, and all information will be completed and available for the Governing Board's review on February 10, 2011.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board adopt a resolution authorizing the issuance and award of the sale of school improvement bonds of the District to the winning bidder as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

RESOLUTION

RESOLUTION AWARDING THE SALE OF \$10,000,000 AGGREGATE PRINCIPAL AMOUNT OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, SCHOOL IMPROVEMENT BONDS, PROJECT OF 2010, SERIES A (2011); PROVIDING CERTAIN TERMS, COVENANTS AND CONDITIONS CONCERNING THE BONDS; RATIFYING ALL ACTIONS TAKEN WITH RESPECT TO THE BONDS.

WHEREAS, Washington Elementary School District No. 6 of Maricopa County, Arizona (the "*District*"), held a special bond election in and for the District on November 2, 2010, at which election a majority of the qualified electors voting at said election authorized the issuance of \$65,000,000 principal amount of School Improvement Bonds; and

WHEREAS, on December 9, 2010, the Governing Board of the District (the "*Board*") adopted a resolution ordering the sale and authorizing the issuance and sale of \$10,000,000 aggregate principal amount of the District's School Improvement Bonds, Project of 2010, Series A (2011) (the "*Bonds*") and provided for the execution and circulation of a Notice Inviting Proposals for the Purchase of Bonds (the "*Notice Inviting Proposals*") (the "Authorizing Resolution"); and

WHEREAS, the Board has received bids in response to the Notice Inviting Proposals and has deemed one of such bids to be the best bid received (the "*Winning Bid*"); and

WHEREAS, by this resolution the Board will authorize the issuance of the Bonds and award the contract for the purchase of the Bonds; and

WHEREAS, by this resolution this Board will authorize the execution, issuance and sale of the Bonds to the best bidder in accordance with this resolution and the winning bid;

NOW, THEREFORE, IT IS RESOLVED BY THE GOVERNING BOARD OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, as follows:

Section 1. Authorization. This Board hereby authorizes to be issued and sold a series of bonds in an aggregate principal amount of \$10,000,000. The bonds so authorized shall be designated Washington Elementary School District No. 6 of Maricopa County, Arizona, School Improvement Bonds, Project of 2010, Series A (2011), and shall be issued and sold in accordance with the provisions of this resolution, the Authorizing Resolution and applicable laws.

Section 2. Terms. The Bonds shall be dated the date of initial delivery. The Bonds shall mature on July 1 in the years and amounts and shall bear interest from their date to the maturity of each of the Bonds at the interest rates set forth in the Winning Bid of _____ (the "*Purchaser*") and as shown on Exhibit A attached hereto. The Bonds shall be classified as "Class B" bonds for all purposes of Arizona Revised Statutes, Title 15, Chapter 4, Article 5, and Chapter 9, Article 7.

Section 3. Prior Redemption. The Bonds maturing on or before July 1, 2020 are not subject to call for redemption prior to their stated maturity dates. The Bonds on or after July 1, 2021 are subject to optional redemption prior to their stated maturity dates, at the option of the District, in whole or in part on July 1, 2020, or on any date thereafter by the payment of a redemption price equal to the principal amount of each Bond called for redemption plus accrued interest to the date fixed for redemption but without premium.

Section 4. Acceptance of Offer; Sale of Bonds. The offer of the Purchaser to pay the principal amount of the Bonds, together with a premium of \$_____, for the Bonds bearing the interest rates set forth on Exhibit A hereto is hereby accepted and the Bonds are ordered sold to the Purchaser in accordance with the terms of such proposal and the terms and conditions of the Notice Inviting Proposals.

The Treasurer is hereby authorized and directed to cause the Bonds to be delivered to or upon the order of the Purchaser upon receipt of payment therefore and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale. Any other provisions of this resolution to the contrary notwithstanding, the Bonds will not be sold for less than par and no premium on the Bonds shall exceed the net premium permitted by A.R.S. § 15-1024.

Section 5. Resolution a Contract. This resolution shall constitute a contract between the District and the owners of the Bonds and shall not be repealed or amended in any manner which would impair, impede or lessen the rights of the registered owners of the Bonds then outstanding. The performance by the Governing Board of the obligations in this resolution and in the Bonds is hereby authorized and approved.

Section 6. Ratification of Actions. All actions of the officers and agents of the District or the County which conform to the purposes and intent of this resolution and which further the issuance and sale of the Bonds as contemplated by this resolution whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of the District and the County are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

This Board hereby certifies and readopts all covenants and conditions contained in the Authorizing Resolution adopted by this Board on December 9, 2010, concerning the sale and issuance of the District's School Improvement Bonds; provided, however, the aggregate principal amount of the District's School Improvement Bonds authorized to be sold by such resolution shall be that amount sufficient to allow the sale of the Bonds sold pursuant to this resolution.

Section 7. Severability. If any section, paragraph, subdivision, sentence, clause or phrase of this resolution is for any reason held to be illegal, invalid or unenforceable, such decision will not affect the validity of the remaining portions of this resolution. The Board hereby declares that it would have adopted this resolution and each and every other section, paragraph, subdivision, sentence, clause or phrase hereof and authorized the issuance of the Bonds pursuant hereto irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this resolution may be held illegal, invalid or unenforceable.

PASSED, ADOPTED AND APPROVED by the Governing Board of Washington
Elementary School District No. 6 of Maricopa County, Arizona, on February 10, 2011.

President

EXHIBIT A

MATURITY SCHEDULE

Maturity Date (July 1)	Principal Amount	Interest Rate
2018	\$2,000,000	
2019	2,100,000	
2020	2,000,000	
2021	2,300,000	
2022	1,600,000	

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: February 10, 2011
AGENDA ITEM: Discussion, Consideration and Possible Approval of Direction to the Employee Benefit Trust (EBT) Regarding the Employee Benefits Plan for 2011-2012
INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel
PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: Policy EIC and A.R.S. §15-382

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

At the January 18, 2011 meeting of the Employee Benefit Trust (EBT), John Coyle (The Segal Company) presented Updated Preliminary Budget Projections for 2011-2012 and possible design modification options. Attached is a copy of the projection presented by the Segal Company. The projections include actuarial trend data and possible increases due, in part, to federal health care reform.

In order to provide input and direction to the EBT to facilitate the formulation of a final plan design and funding recommendation within the timeframe necessary to conduct open enrollment for employees in April, it is recommended that the Governing Board discuss, consider, and provide direction to the EBT regarding the employee benefits for the 2011-2012 fiscal year.

Based on the current revenue projections and possible budget reductions, as well as a trend analysis of our history of insurance usage, the Administration makes the following recommendations: (i) maintain District contribution level as is currently provided in the amount of \$5,046.48 per employee; and, (ii) utilize EBT contingency funds, plan design changes and depending on IBN recommendations, Federal Jobs funding to cover costs that exceed District-provided funding.

A final recommendation from the Trust Board will be presented to the Governing Board on March 10, 2011.

SUMMARY AND RECOMMENDATION

It is recommended that, based on the current revenue projections, the Governing Board direct the Employee Benefit Trust (EBT) to formulate an employee benefits plan recommendation for 2011-2012 that maintains the same level of District contributions as provided in the 2010-2011 plan in the amount of \$5,046.48 per employee, with any additional funding to come from EBT contingency funds, plan design changes and/or Federal Jobs funding.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.



Washington Elementary School District
SELF-FUNDED BUDGET PROJECTION
For the Period July 01, 2011 through June 30, 2012

CURRENT INCOME *	Medical PPO	Rx PPO	PPO Medical/Rx	Medical EPO	Rx EPO	EPO Medical/Rx	All Medical/Rx	Dental	TOTAL
Total Current Income			\$9,013,881			\$5,261,450	\$14,275,331	\$1,233,291	\$15,508,622
PROJECTED EXPENSES									
Historical Adj. Weighted Avg. PEPM Claim Cost**	\$240.32	\$74.15	\$314.47	\$497.66	\$120.10	\$617.76		\$24.75	
Beginning IBNR Reserve	\$29.93	\$5.83	\$35.76	\$57.84	\$8.95	\$66.80		\$2.13	
Ending IBNR Reserve	\$32.13	\$5.72	\$37.86	\$68.51	\$9.51	\$78.01		\$1.98	
Incurred Fee For Service Claims	\$242.52	\$74.04	\$316.56	\$508.32	\$120.65	\$628.98		\$24.60	
Midpoint Trend	1.176	1.163	\$2.34	1.176	1.163	\$2.34		1.097	
Trended Inc. Fee For Service Claims PEPM	\$285.28	\$86.10	\$371.38	\$597.95	\$140.31	\$738.25		\$26.98	
Capitation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Experience-Based Trended Inc. Claims Cost PEPM	\$285.28	\$86.10	\$371.38	\$597.95	\$140.31	\$738.25		\$26.98	
Projected Enrollment	1,801	1,801	1,801	854	854	854	2,655	2,771	
Total Annual Projected Incurred Claims	\$6,165,486	\$1,860,853	\$8,026,339	\$6,127,751	\$1,437,872	\$7,565,623	\$15,591,962	\$896,976	\$16,488,938
Proposed Plan Design Adjustment Eff. 7/1/11***	1.030	1.000	1.023	1.030	1.000	1.024	1.024	1.000	1.022
Projected Incurred Claims - Proposed Plan	\$6,350,450	\$1,860,853	\$8,211,303	\$6,311,583	\$1,437,872	\$7,749,455	\$15,960,759	\$896,976	\$16,857,735
Claim Fluctuation Margin @ 0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Incurred Claims w/ Margin	\$6,350,450	\$1,860,853	\$8,211,303	\$6,311,583	\$1,437,872	\$7,749,455	\$15,960,759	\$896,976	\$16,857,735
Stop Loss Premiums	\$392,558	\$0	\$392,558	\$197,167	\$0	\$197,167	\$589,725	\$0	\$589,725
Administration	\$547,864	\$0	\$547,864	\$259,787	\$0	\$259,787	\$807,651	\$116,382	\$924,033
Other****	\$114,064	-\$86,700	\$27,364	\$91,436	-\$83,300	\$8,136	\$35,500	\$0	\$35,500
Total Projected Plan Expenses	\$7,404,937	\$1,774,153	\$9,179,090	\$6,859,973	\$1,354,572	\$8,214,545	\$17,393,635	\$1,013,358	\$18,406,993
SURPLUS/(DEFICIT)			(\$165,209)			(\$2,953,095)	(\$5,118,304)	\$219,933	(\$2,898,371)
CALCULATED CHANGE TO RATES			1.8%			56.1%	21.8%	-17.8%	18.7%
Estimated IBNR Liability as of 06/30/12	\$846,176	\$147,793	\$993,969	\$840,997	\$114,199	\$955,196	\$1,949,166	\$71,435	\$2,020,601
Recommended Contingency Reserves*****									\$5,230,000

The above projection is an estimate of future cost and is based on information available to The Segal Company at the time the projection was made. The Segal Company has not audited the information provided. A projection is not a guarantee of future results. Actual experience may differ due to, but not limited to, such variables as changes in the regulatory environment, local market pressure, health trend rates and claims volatility.

* Annualized based on November-2010 enrollment.

** Based on claims data through November-2010.

*** Health Reform

**** Includes offsets for pharmacy rebates and investment income on trust reserves, consulting fees and aggregating specific liability.

***** Contingency reserves (aka claim fluctuation reserves) are recommended at a 95% confidence interval to cover the inherent risk that claims experience develops less favorably than expected due to a higher increase in price and utilization of services and greater frequency of large claims (up to the individual stop loss deductible).

5108178v3

*** SEGAL**

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	February 10, 2011		
AGENDA ITEM:	<u>Employee Phased Retirement Program</u>		
INITIATED BY:	<u>Interest-Based Negotiations Team</u>	SUBMITTED BY:	<u>Dr. Susan J. Cook, Superintendent</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Interest-Based Negotiations Team Representatives</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA; ARS §15-502; HB 2027</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Advisory Council on Employee Welfare and Pension Plans defines phased retirement as “a gradual change in a person’s work arrangements as a transition toward full retirement.” Central to some phased retirement programs is the reduction of a participant’s work hours; other programs are rooted in a participant’s change of employers, which is the case with the smartschoolsplus, inc. program.

Phased retirement programs afford participants additional time to save for retirement or to delay spending their retirement savings. Such programs enable employers to retain experienced employees and the institutional knowledge they provide. Furthermore, employers frequently enjoy a cost savings by participating in a phased retirement program.

Arizona Revised Statute allows a member of the Arizona State Retirement System (ASRS) who retires on or after reaching normal retirement eligibility to be rehired immediately by his or her former employer without jeopardizing his or her ASRS pension, as long as the 20/20 rule is not violated, i.e., the individual can work less than 20 hours per week for any length of time or 20 hours or more per week for no more than 19 weeks during a fiscal year and less than 20 hours per week for the remainder of that year. State statute also allows an ASRS member who retired at normal retirement age and has been retired for at least 12 months to be rehired by his/her former employer without jeopardy to

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board authorize WESD to pursue a contract with smartschoolsplus, inc. for the 2011-2012 school year in accordance with the guidelines set forth in the Interest-Based Negotiation Team’s proposal.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.C.

Employee Phased Retirement Program

February 10, 2011

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his/her ASRS pension. As a third party entity, smartschoolsplus, inc. provides a means of circumventing the return-to-work restrictions that are imposed upon retirees during the first year of retirement. Upon retirement from a school district and through ASRS, an individual may be employed by smartschoolsplus as a temporary contract employee; having entered into a contract with the given school district, smartschools leases the individual back to the district. Typically, the individual is placed in the same or comparable position that was held prior to retirement.

Beginning with the 2004-2005 school year and through the end of the 2008-2009 school year, eligible Washington Elementary School District (WESD) employees were able to participate in the smartschoolsplus, inc. phased retirement/employee leaseback program.

On December 8, 2010, Sandee McClelland, co-owner of smartschoolsplus, inc. presented updated information about her organization's program to the District's Interest-Based Negotiations (IBN) Team. On January 14, 2011, team members implemented the interest-based process to consider the feasibility of recommending the reinstatement of a phased retirement program option for employees in 2011-2012. Members of the IBN Team shared information about the process they used and the resulting outcomes during a Governing Board Study Session on February 1, 2011. The recommendation offered on behalf of the IBN Team is that the Governing Board authorize WESD to pursue a contract with smartschoolsplus, inc. for the 2011-2012 school year in accordance with the following guidelines:

- The program is for one year only (2011-2012).
- At the end of 2011-2012, positions held by program participants will be opened as vacancies or considered for possible reductions. Program participants may reapply to WESD to be considered for posted vacancies; external application, selection, salary placement and benefits procedures will apply.
- The program will be open to eligible members of all employee groups with the exception of the Superintendent, per GCQE-R.
- To be eligible, an individual must
 - have been employed by WESD for five or more consecutive years;
 - qualify for full retirement benefits through ASRS;
 - complete the WESD application process.
- Selection of program participants from among eligible applicants will be based on the combined results of an individual's Reduction in Force rubric, Productive Culture rubric and performance evaluations.
- A program participant's intended placement will be at the site where he or she was located immediately prior to retirement.
- A program participant will receive 80% of the base salary earned during his or her final year of employment with WESD.
- WESD will pay smartschoolsplus, inc. 91% of the base salary earned by the program participant during his or her final year of district employment.
- WESD will not pay program participants' health insurance.
- Program participants with 12-month positions will be granted 12 general leave days up front; participants with less than 12-month positions will be granted 10 general leave days up front.
- Program participants with 12-month positions will receive 10 vacation days up front.
- Program participants will not be eligible for professional development days.
- Program participants will not be eligible to receive incentives, unless 2141, a function of No Child Left Behind that requires the equitable distribution of teachers, is instituted.
- Program participants will be eligible to receive stipends for additional work completed, if applicable; in such circumstances, WESD would pay 100% of the stipend amount to smartschoolsplus, inc.

Employee Phased Retirement Program

February 10, 2011

Page 3

IBN Team members responded to most questions posed by the Governing Board during the Study Session; however, the following questions will be reviewed by District Legal Counsel and addressed by the IBN Team during their scheduled meeting on February 3, 2011:

- How would smartschoolsplus, inc. participants be impacted by any furlough days that are imposed on WESD employees?
- Would smartschoolsplus, inc. employees be able to serve on the IBN Team and other District committees?

Attached please find handouts of the PowerPoint that was presented during the Board Study Session.

PHASED RETIREMENT

Governing Board Study Session
February 1, 2011

The Issue

WESD has the opportunity to
contract with *smartschoolsplus, inc.*
to reestablish a phased retirement
program for 2011-2012.

Involved Stakeholders

2010-2011

Interest-Based Negotiations Team:

Certified Employees

- Maggie Brogan
- Joslyn Brown
- Paula Gray
- Nina LaPine
- Talia Perry
- Darrin Squire
- Grace Wood

Classified Employees

- Pat Barrier
- Eric Carpenter
- Bruce Hertzog
- Nancy Heydorn
- Jessica Martinez
- Stephanie Phillips
- Angie Taylor

Administrators

- Betty Paterson
- Dr. Mike Trevillion
- David Velazquez

Resources (nonvoting members)

- | | | |
|------------------|------------------|----------------|
| • Dr. Lyn Bailey | • Janet Sullivan | • Mindy Whalen |
| • Dr. Susie Cook | • Cathy Thompson | • Justin Wing |
| • Ken Simmons | • Janet Sullivan | |

Interest-Based Process

~ STORY ~

Timeline of Phased Retirement Program in WESD

- 2004-2005: first year of program
 - 32 participants
 - Open to certified employees only
- 2005-2006 through 2008-2009
 - Averaged 56 participants each year
 - Open to certified and classified employees
 - Open to administrators, except Superintendent
- Many participants remained in program for full 5 years
- Currently no phased retirement program

Eligibility Criteria

- Qualify for normal retirement through ASRS
- Complete WESD application process
- Obtain supervisor's approval

Financial Details - District

- 98% of participant's base salary to *smartschoolsplus, inc.*
- 2% retained by WESD for substitute costs
- \$900,000 savings in 2006-2007
- Savings due to elimination of benefit expenses

Financial Details - Participants

- Participation increases earning capacity
- No incentives, bonuses, teacher performance pay

Current Situation

- To date, notification by 17 teachers of intent to retire at end of 2010-2011
- Number of employees who qualify for full ASRS retirement:
 - 224 with 80 points or more, of whom 52 have 30 or more years of service
 - 35 are 62 years of age or older, with 10 or more years of service

Internal Concerns

- Impact of reduction in force on phased retirement program participants
- Sick leave buyback deadline

External Concerns

- Perception that phased retirement programs are detrimental to ASRS
- HB 2027: alternate ASRS contribution rate for leased, contracted, return-to-work employees

~ Interests ~

Financial

- Saving District money
- Predictability in the budget
- Stability; not depending on *smartschoolsplus, inc.*
- Correcting perception of salary inequities: *smartschoolsplus, inc.* and return-to-work employees vs. regular employees

Staffing

- Retaining best, strongest, most productive employees
- Balance of new and veteran employees
- Future staffing flexibility

Ethical / Legal

- Clear communication to potential phased retirement program participants
 - Ensuring understanding of responsibilities and risks
 - Length of commitment to program
 - Not encouraging employees to retire before ready
- Honoring employee longevity while complying with law
- Establishing equitable procedures for
 - Reduction in force
 - Return-to-work procedures

Phased Retirement Program

~ Straw Design ~

100% Consensus!

Program Duration (*Proposed*)

- One year only (2011-2012)
 - Intended for eligible employees who want to work in WESD for only one more year
 - July 1 entry date only
- End of 2011-2012 procedures:
 - Positions held by program participants to be opened as vacancies or considered for possible reductions
 - Program participants could reapply to WESD to be considered for posted vacancies
 - External application and selection procedures would apply
 - New hire salary placement and benefits procedures would apply

Program Eligibility *(Proposed)*

- Open to eligible members of all employee groups
 - Certified
 - Classified
 - Administrators, except Superintendent (per GCQE-R)
- Basic requirements
 - Employed by WESD for five or more consecutive years
 - Qualify for full retirement benefits through ASRS
 - Complete application process
- Additional criteria
 - Reduction in Force Rubric results
 - Productive Culture rubric results
 - Performance evaluation results
- Intended placement of participant is at site where located immediately prior to retirement

Program Compensation and Benefits *(Proposed)*

- Participant would receive 80% of base salary earned during final year of WESD employment
- WESD would pay *smartschoolsplus, inc.* 91% of base salary earned by participant during final year of WESD employment
- WESD would not pay participants' health insurance
- Participants would be granted general leave days up front
 - 12-month employees: 12 general leave days
 - less than 12-month employees: 10 general leave days
- 12-month participants to receive 10 vacation days up front

Program Compensation and Benefits

*(Proposed)...*continued

- Participants not eligible for professional development days
- Participants not eligible to receive incentives, unless NCLB 2141 is instituted
- Stipends for additional work completed
 - Participants are eligible to receive, if applicable
 - If applicable, WESD would pay 100% of stipend amount to *smartschoolsplus, inc.*

~ **Recommendation** ~

**The 2010-2011 IBN Team
recommends that the
Governing Board authorize
WESD to pursue a contract
with *smartschoolsplus, inc.*
for the 2011-2012 school
year in accordance with the
guidelines set forth in the
preceding straw design.**

QUESTIONS?

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X
X

 Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: February 10, 2011 Information
1st Reading
AGENDA ITEM: Head Start Philosophy, Long- and Short-Range Goals, and Self-Assessment Plan
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Susan Burns, Director of
Preschool/Head Start
PRESENTER AT GOVERNING BOARD MEETING: Susan Burns, Director of Preschool/Head Start and
Michaele Pilsbury, Head Start Support Coordinator
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Federal Head Start Funding
Budgeted: Yes

On June 10, 2010, the Governing Board approved renewal of the intergovernmental agreement with the City of Phoenix for the Head Start Program. This IGA allows Washington Elementary School District No. 6 to plan and deliver early childhood program services to 588 children and families in 20 school sites according to stipulated terms and conditions.

In compliance with Head Start Performance Standard 1304.51(d), information must be communicated periodically to a delegate's governing body and to members of its policy groups. The intent of the annual Head Start orientation is to comply with the standard and to ensure that essential information is communicated to the WESD Governing Board.

Attached is the Head Start orientation presentation for review by the Governing Board. Susan Burns, Director of Preschool/Head Start will provide a brief presentation about the WESD Head Start Program.

Based on Head Start Performance Standard 1304.51(i)(1), at least once each program year, grantee and delegate agencies must conduct a self-assessment of their effectiveness and progress in meeting program goals and objectives in implementing Federal regulations.

Attached is the WESD Head Start Self-Assessment presentation for review by the Governing Board. Michaele Pilsbury, Head Start Support Coordinator will provide a brief presentation about the WESD self-assessment process.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Preschool/Head Start Philosophy, the Head Start Long-Range and Short-Range Goals and the Self-Assessment Plan.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.D.

In accordance with the Head Start Program Performance Standard, CFR 1304.50(d)(1)(iii), (iv), and (vi), the WESD Governing Board has the obligation and responsibility to periodically review and approve program philosophy, long- and short-range program goals, and the self-assessment process.

Attached documents for approval are the:

- Washington Elementary School District Preschool/Head Start Philosophy
- Washington Elementary School District Head Start Long- and Short-Range Goals
- Washington Elementary School District Head Start Self-Assessment Plan

The Preschool/Head Start Philosophy document is the value and belief statement of the Washington Elementary School District Preschool/Head Start programs. WESD Head Start program long- and short-range goals for program year 2010-11 are stated in the WESD Head Start Program Long- and Short-Range Goals 2010-2011 document. The WESD Head Start Self-Assessment Process document states how the self-assessment process will be conducted. Stakeholders, Head Start parents and community members in partnership with WESD Head Start administrators, participated and contributed in the development, review and approval of the required Head Start documents. These documents are in your packet tonight.

Approval of these documents is requested and necessary for the District to remain eligible to receive Head Start funding through the City of Phoenix and are important in the periodic audit/review process. The Head Start Performance Standards, which are rigorously enforced by the City of Phoenix Grantee personnel, require the Governing Board to review and approve such documents.

Washington Elementary School District Head Start Program

Governing Board Presentation/Orientation
2010 - 2011

The Head Start Mission

Head Start is a national program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social and other services to enrolled children and families.

National Head Start Facts

- More than 27 million children have received Head Start services since it was created in 1965
- 904,153 children were enrolled in the Head Start program in 2009
- 49,200 Head Start classrooms were staffed by 212,000 paid staff

National Head Start Facts

- 26 percent of Head Start program staff members were parents of current or former Head Start children
- In 2009 more than 850,000 parents volunteered in their local Head Start program
- More than 228,000 Head Start fathers participated in organized regularly scheduled activities designed to involve them in Head Start and Early Head Start programs.

Positive Impact for Arizona

- 21,923 Arizona children are enrolled in Early/Head Start
- Federal Early/Head Start grants bring in more than \$140 million into Arizona's economy
- Arizona Early/Head Start employs nearly 4,300 individuals

The WESD Head Start Program

- Currently in the 9th year of providing Head Start services to WESD preschool age children and their families
- Head Start services are in 20 WESD school sites
- 588 preschool age children are receiving Head Start services

**WESD Head Start
2009-10 Program Information Report (PIR)**

• **Enrollment Information:**

Funded enrollment	520 children
Actual enrollment	640 children

• **Enrollment by Race:**

American Indian/Alaska Native	25
Asian	7
Black or African American	35
Native Hawaiian or other Pacific Islander	3
White	536
Biracial/Multi-racial	34
Other/Unspecified	0

**WESD Head Start
2009-10 Program Information Report (PIR)
Health Services Information-Medical**

- 628 children had health insurance
- 640 children had an on-going source of continuous accessible health care
- 593 children were up-to-date on a schedule of age-appropriate preventive and primary health care-screenings and physical exams

**WESD Head Start
2009-10 Program Information Report (PIR)
Dental, Mental Health & Disabilities Services**

- 611 children completed a professional dental exam
- Mental health services were made available for 100 children, with 13 children receiving three or more consultations by a mental health professional
- 65 children received special education (IEP) services in Head Start classrooms

**WESD Head Start
2009-10 Program Information Report (PIR)
Family Services Information**

- 630 families received Head Start services
- 443 parents were employed
- 55 parents were in a job training program or school
- 164 parents had either an advanced degree, a baccalaureate degree or an associate degree, vocational school or some college

2009 -10 PIR for Received Family Services

- 550 families received emergency crisis intervention
- 73 families received housing assistance
- 139 families received mental health services
- 424 families received ESL training
- 478 families received adult education assistance
- 412 families received job training assistance
- 95 families received domestic violence services assistance
- 572 families received health education information
- 587 families received parent education information

WESD Head Start What's Happening this Year!

- Self-Assessment Process
- Enrollment News
- Community Partners
- Classroom News
- Parents

Acacia Head Start



Head Start Philosophy

Arizona's children reflect the broad differences in racial and cultural heritage, language, health and family situations that constitute the diversity of our great state. Each child's level of preparation and readiness for school also varies greatly depending upon many different factors. Educators and parents recognize that education is a process that begins at birth. The potential for learning encompasses the physical, social, emotional and cognitive development of children.

To ensure that Washington Elementary School District's children are ready for success in school, schools will implement developmentally appropriate teaching and assessment practices, strengthen efforts in parent involvement and professional development for staff, and work with community agencies to provide appropriate and effective services to children and families.

Filosofía de Head Start

Los niños de Arizona reflejan las diferencias anchas en la herencia racial y cultural, el idioma, las situaciones de la salud y la familia que constituyen la diversidad de nuestro gran estado. Cada nivel del niño de la preparación y la prontitud para la escuela varía también dependiendo mucho de muchos factores diferentes. Los educadores y los padres reconocen que la educación es un proceso que empieza al nacer. El potencial para aprender abarca el desarrollo físico, social, emocional y cognoscitivo de los niños.

Para asegurar que los niños del Distrito Escolar Washington estén listos para el éxito en la escuela, las escuelas aplicarán apropiadamente el desarrollo y las prácticas de la enseñanza, evaluación, esfuerczaran la participación de padre y desarrollo profesional para el personal, y trabajar con agencias de la comunidad para proporcionar los servicios apropiados y efectivos a niños y familias.

Approved by the WESD Head Start Policy Committee on 11/16/2010.

Approved by WESD Governing Board on _____.

Submitted by: Amber Larson
Policy Committee Chairperson

WESD Head Start Program Long- and Short-Range Goals 2010 - 2011

Long-Range Program Goals:

1. To improve connections for children and families to community resources.
2. To create and maintain long-term solutions to neighborhood challenges through community resources and development of collaboration between families and law enforcement organizations, such as Block Watch organizations.

Short-Range Program Goals:

1. To assist in increase presence and participation of parents on school councils; workshops will be made available for Head Start parents during this program year.
2. To assist Head Start families with guidance and discipline education requests; workshops will be made available for Head Start parents during this program year.

Approved by the WESD Head Start Policy Committee on: 11/16/2010.

Approved by WESD Governing Board on: _____.

Submitted by: Amber Larson
Policy Committee Chairperson

Objetivos de largo y Corto Plazo del Programa WESD Head Start 2010- 2011

Objetivos de Largo Plazo del Programa:

1. Mejorar las conexiones a los recursos de la comunidad para los niño y las familias.
2. Crear y mantener soluciones a largo plazo para problemas del vecindario a través de recursos de la comunidad y el desarrollo de la colaboración entre las familias y las organizaciones de aplicación de la ley, tales como las organizaciones Block Watch.

Objetivos de Corto Plazo del Programa:

1. Ayudar a aumentar la presencia y participación de los padres en los consejos escolares; talleres seran disponibles para los padres de Head Start durante este año del programa.
2. Ayudar a las familias de Head Start con la solicitud de educación sobre guías disciplina; talleres seran disponibles para los padres de Head Start durante este año escolar.

Approvado por el Comité de Normas WESD Head Start en: _____

Aprovado por el Consejo de Administración WESD: _____

Sometido por: _____
Presidente del Comité de Normas



Head Start

Self-Assessment

Ongoing Quality Improvement

The Self-Assessment process provides the program with a method to regularly assess the effectiveness of key management systems regarding the quality of services delivered to Head Start eligible children and families.

1304.51(i)1



Key Management Systems

- ▶ Governance
 - ▶ Planning
 - ▶ Communication
 - ▶ Record Keeping and Reporting
 - ▶ Ongoing Monitoring
 - ▶ Human Resources
 - ▶ Fiscal Management
 - ▶ ERSEA
-

Federal Review vs. Self-Assessment

Federal Review

- ▶ Triennial visit by a team evaluators from Region IX
 - ▶ Uses a monitoring tool called the PRISM
 - ▶ Makes sure programs meet all Head Start Performance Standards with respect to program, administrative, financial management and other requirements
-



Self-Assessment

- ▶ Annual self monitoring which measures accomplishments, strengths and weaknesses each program year
 - ▶ Promotes continuous improvement of service delivery and quality
-



Shared Decision-Making

From the planning to the analyzing of results
for the yearly self-assessment,
Head Start reinforces how program members
engage in shared decision-making.

Self-Assessment is a team

- ▶ Provides an opportunity for involvement of
parents and community stakeholders
 - ▶ Increases staff awareness of how the program
is viewed by consumers
-

Self-Assessment utilizes all program information

Programs collect, analyze, review, and incorporate information from multiple sources, including:

- Ongoing monitoring data
 - Program Information Report (PIR)
 - Child outcome data
 - Classroom observations
 - Community assessment
-



Interpreting Information

- Review and analyze information gathered from each Key area
 - Examine program strengths and accomplishments
 - Analyze and interpret areas to be strengthened
 - Display the data in a useful manner
 - Identify underlying causes and systemic issues
 - Classify and prioritize issues and concerns
-



Strengthening

Identify resources for program improvement:

- ▶ Head Start TA Network
 - ▶ Internal program resources
 - ▶ Other technical assistance providers
 - ▶ Develop Program Improvement Plans
 - ▶ Evaluate progress
-



Identifying Strengths

- ▶ Build upon strengths to develop and support new strategies
 - ▶ Focus on areas that are exceptional and exceed Head Start Performance Standards
-



Report Findings

All monitoring information is presented
to Policy groups, Grantee, parents
and Head Start staff.



WESD Head Start Self-Assessment Plan 2010- 2011

Action	Persons Responsible	Completion date	Resource People	Outcome
1. Provide training to all HS staff regarding the self-assessment process.	HS Director, HS Support Coordinators	January 2011	HS Director, HS Support Coordinators	Staff will receive training on all aspects of program Self-Assessment.
2. Provide Training to the Governing Board and/or Sub-Committee about Self-Assessment	Head Start Director	February 2011	Head Start Director, WESD Administration	Governing Board will receive training on all aspects of program Self-Assessment.
3. Provide training to all HS parents regarding the self-assessment process.	HS Director, HS Support Coordinators, Instructors	February 2011 Policy Comm. Mtg. and Parent Mtgs.	HS Director, HS Support Coordinators, Instructors	Parents will understand and participate in the self-assessment process.
4. Conduct Self-Assessment in all areas of services to children and families.	All Staff	Jan/Feb/March 2011	Head Start Director, HS Support Coordinators, Instructors	All program strengths and areas of challenge will be identified.
5. Report findings to Policy Committee, parents, staff and Governing Board	Head Start Director, HS Support Coordinators	April 2011	Head Start Director, HS Support Coordinators, Instructors	All staff, families and WESD Governing Board will have the opportunity to understand an overview of the program.
6. When needed, write a Quality Improvement Plan as a result from findings.	HS Director, HS Support Coordinators, Instructors	April 2011	Head Start Director, Instructors	All staff will be aware of challenges and strengths in our program service delivery to children and families.
7. Follow up on any compliance areas to improve services provided for children and families.	Head Start Director, HS Support Coordinators, Instructors	Ongoing	Head Start Director, HS Support Coordinators, Instructors, Grantee staff as needed.	Continuous program improvement in all areas of service delivery.

Approved by: _____

Date: _____

WESD Head Start Inicio Auto-evaluación del Plan 2010-2011

Acción	Personas Responsables	Fecha De Terminación	Personas De Recurso	Resultado
1. Brindar entrenamiento a todo el personal del HS, con respecto al proceso de Auto-Evaluación.	Director de HS, Coordinadores de HS	Enero 2011	Director de HS, Coordinadores HS	El personal recibirá entrenamiento sobre todos los aspectos de la Auto-Evaluación del programa.
2 Brindar entrenamiento a la Junta de Gobierno y / o Sub-Comité sobre la auto-evaluación.	Director de Head Start	Febrero 2011	Director de Head Start, Administración WESD	Junta de Gobierno recibirá entrenamiento sobre todos los aspectos de la Auto-Evaluación del programa.
3 Proporcionar entrenamiento a todos los padres de HS sobre el proceso de auto-evaluación.	Director de HS, Coordinadores de HS, Instructores	Febrero 2011 Junta Committee de Poliza y junta de padres	Director de Head Start, Coordinadores de HS, Administración WESD	Padres entenderán y participarán en el proceso de la auto-evaluación del programa.
4. Conducir Auto-Evaluaciones en todas áreas de servicios a niños y familias.	Todo el personal	Enero/Febrero/Marzo 2011	Director de HS, Coordinadores HS, Instructores	Todos los puntos fuertes y áreas de desafío serán identificadas.
5. Informe de resultados al Comité de Poliza, los padres, el personal y la Junta de Gobierno.	Director de Head Start, Coordinadores de HS	Abril 2011	Director de HS, Coordinadores HS, Instructores	Todo personal, familias, y WESD junta de Gobierno tendrá la oportunidad de conocer una visión general del programa.
6. Cuando sea necesario, escriba un Plan de Mejorar de Calidad como resultado de conclusiones.	Director de HS, Coordinadores de HS, Instructores	Abril 2011	Director de Head Start, Instructores	Todo el personal será consciente de los retos y fortalezas en nuestro programa de prestación de servicios a los niños y las familias.
7. Dar seguimiento a las áreas de cumplimiento para mejorar los servicios prestados a los niños y las familias.	Director de Head Start, Coordinadores de HS, Instructores	Progresivo	Director de Head Start, Coordinadores de HS, Instructores, concesionario del personal según sea necesario	Programa de mejoramiento continuo en todas las áreas de prestación de servicios

Approved by: _____

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: February 10, 2011

AGENDA ITEM: Summary of Childsplay WESD Arts-Integration Professional Development Project Results

INITIATED BY: Natalie McWhorter, Director of Curriculum

SUBMITTED BY: Natalie McWhorter, Director of Curriculum

PRESENTER AT GOVERNING BOARD MEETING: Trish Black, Director of Education Outreach for Childsplay and Korbi Adams, Childsplay Education Assistant

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

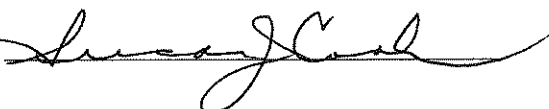
Funding Source: AEMDD Grant
Budgeted: Yes

In 2006, The Washington Elementary School District initially collaborated with Childsplay in the implementation of a four-year Arts in Education Model Development and Dissemination Grant from the United States Department of Education (U.S.D.O.E.). The primary objective of the grant was to develop a core group of educators who possess the knowledge, skills and motivation to implement standards-based theatre lessons across the curriculum, thereby strengthening integrated arts instruction and improving the academic achievement of students. The specific focus was to introduce fourth, fifth, and sixth grade teachers to drama strategies to use as tools for teaching the six traits of writing. The first year of the grant, 2006-2007, was for planning. The following years involved both implementation and control schools. In 2007-2008, the implementation schools included Abraham Lincoln Traditional School, Ironwood, John Jacobs, Richard E. Miller, Sunnyslope, Cactus Wren, Sunset, and Manzanita. In 2008-2009, the implementation schools include Chaparral, Maryland, Mountain View, Ocotillo, Roadrunner, Sweetwater, Tumbleweed, and Royal Palm. In 2009-2010, the implementation schools included Lookout Mountain, Arroyo, Desert View, Lakeview, Moon Mountain, Sahuaro, Alta Vista, and Orangewood. The grant was successfully completed in May 2010 and has served as the impetus for the current drama and literacy professional development programs at Moon Mountain and Royal Palm.

As required by the U.S.D.O.E. for the Arts in Education Model Development and Dissemination (AEMDD) Grant, personnel from Childsplay have been traveling to conferences, and theatre companies around the United States to share the WESD project results. This information has been shared with Oregon Children's Theatre staff, Oregon Public School teachers, Children's Theatre Company of Minneapolis, Charlotte Children's Theatre, Dallas Children's

SUMMARY AND RECOMMENDATION

No action required.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

Summary of Childsplay WESD Arts-Integration Professional Development Project Results
February 10, 2011
Page 2

Theater, Office of English Acquisition Services Conference, American Alliance for Theatre Education Conference and the U.S.D.O.E. annual Grant meeting for the Arts in Education.

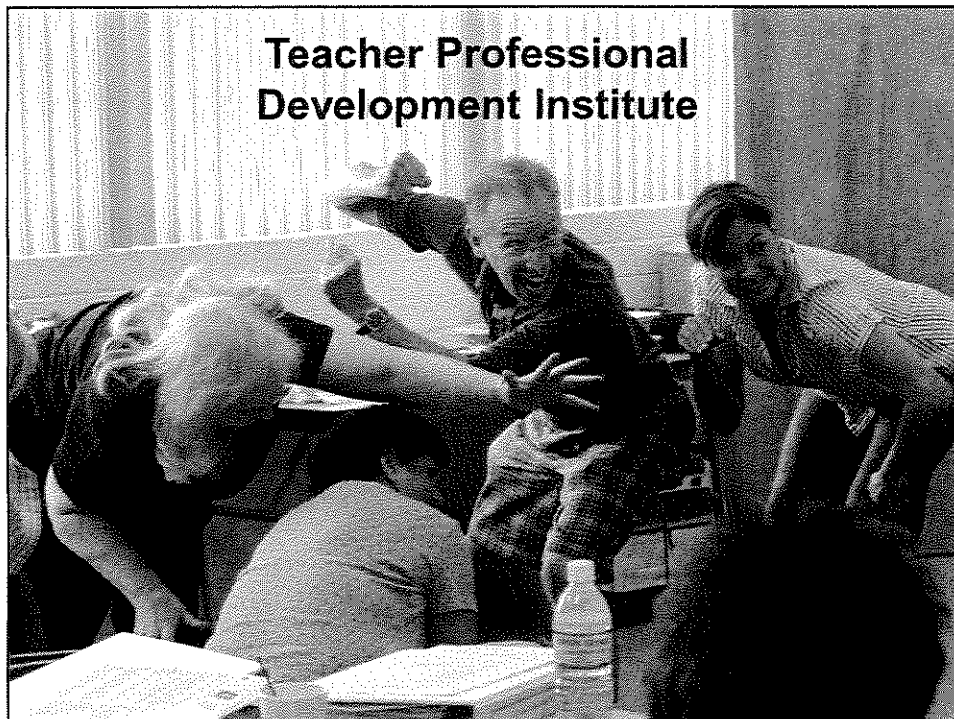
Trish Black and Korbi Adams from Childsplay will present a sample of the project summary data that they have been sharing and also review the 2010 -2011 Childsplay Program that is currently in place at Moon Mountain and Royal Palm Schools.

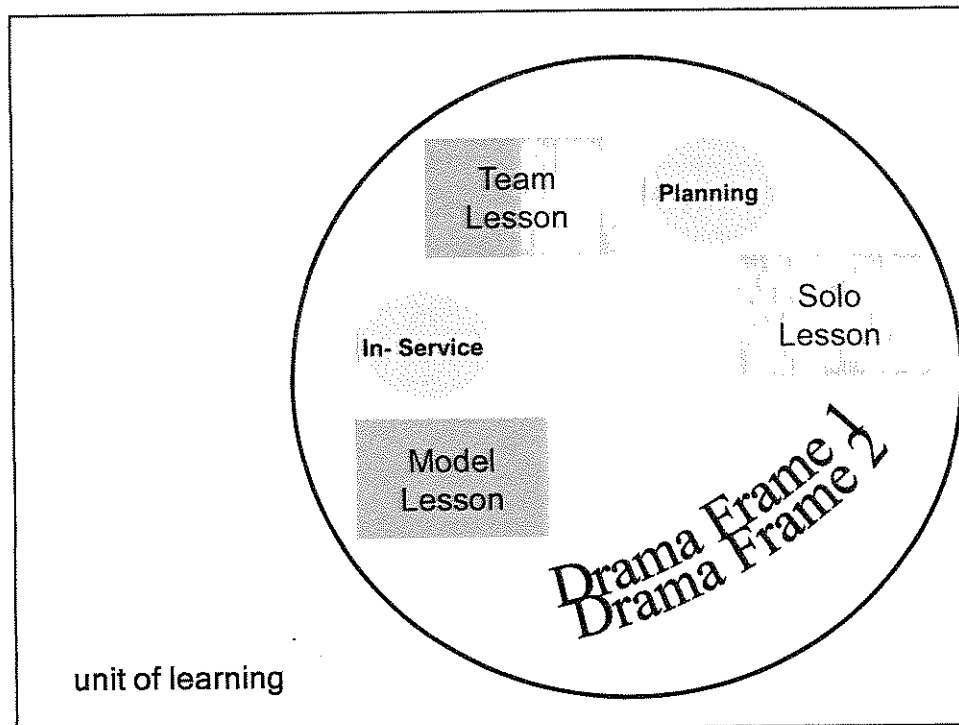
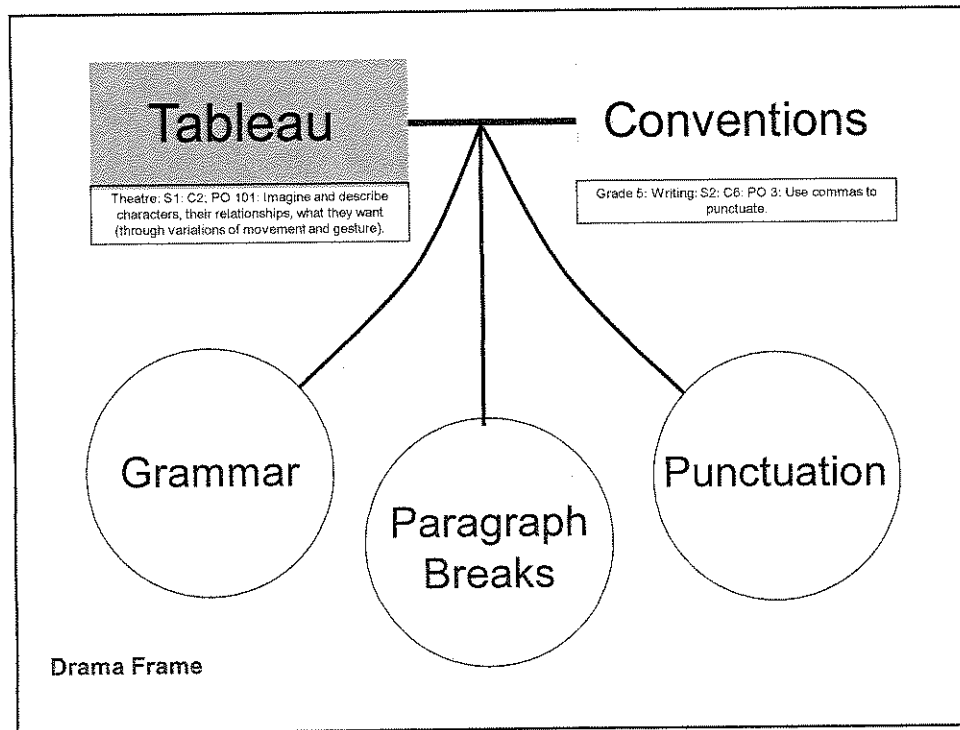


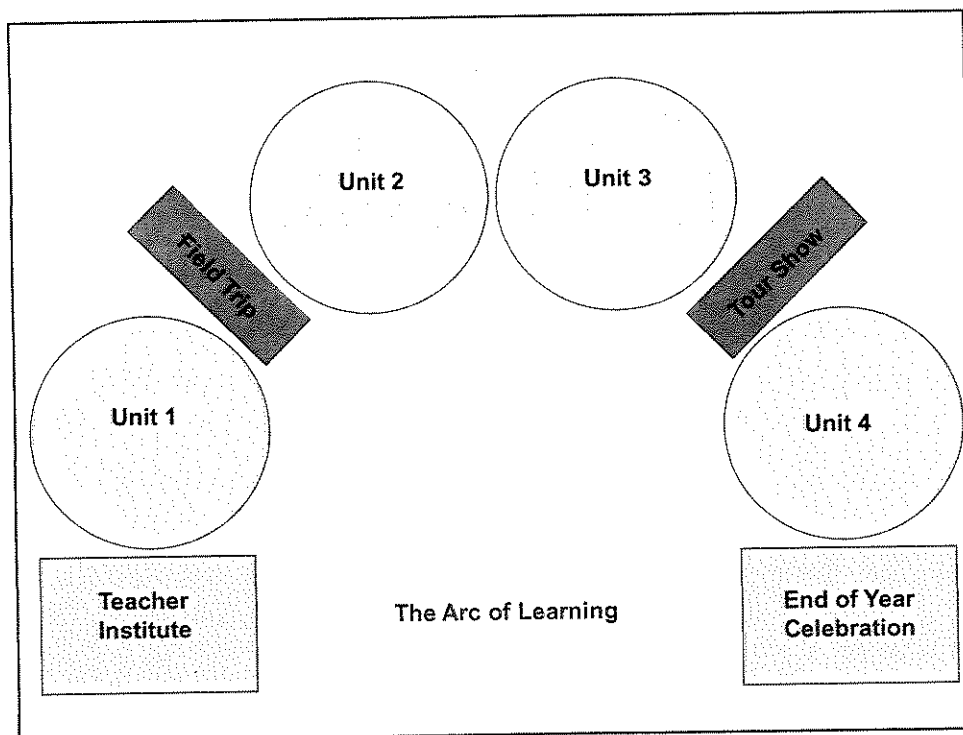
Trish Black
Project Director

Korbi Adams
Project Manager

Kate Hamm
Project Evaluator







2 day fall institute
 4 - 90 minute in-services
 4 - 1 hour planning sessions

10 - 1 hour classroom sessions
 3 Model Lessons
 3 Team Lessons
 4 Solo Lessons

1 - Childsplay tour show
 1- Post performance residency
 1 - Field trip to see a Childsplay show

2007-2008	2008-2009	2009-2010
Abraham Lincoln Acacia Ironwood John Jacobs Richard E. Miller Sunnyslope Cactus Wren Manzanita Sunset	Chaparral Maryland Mountain View Ocotillo Roadrunner Sweetwater Tumbleweed Royal Palm	Lookout Mountain Arroyo Desert View Lakeview Moon Mountain Sahuaro Alta Vista Orangewood

